**A DOZEN QUESTIONS ABOUT BOARD OVERSIGHT**

**Answer these questions Y (YES), N (NO) or DK (DON’T KNOW).**

\_\_\_Can you recite the mission of the nonprofit?

\_\_\_Is there a strategic plan with an action plan to monitor progress?

\_\_\_Does the board review the IRS Form 990 before it is submitted?

\_\_\_Are there job descriptions for board officers and committees?

\_\_\_Has the board or a board committee reviewed the bylaws in the last two

years?

\_\_\_Does the board regularly assess its performance?

\_\_\_Does the CEO/ED have an annual performance review?

\_\_\_Does the board chair meet “one on one” with the CEO/ED monthly?

\_\_\_Is there a succession plan for executive leadership?

\_\_\_Is there a succession plan for board leadership?

\_\_\_Is there a formal orientation for new board members?

\_\_\_Are materials sent out several days in advance of board meetings?

Whenever there is a “no” or “don’t know” answer, this should be added to the “to do” list for the board of directors.