**Sample Board Member Agreement**

**The mission of xyz is to**

**Passion for the mission**

As a board member of xyz, I am fully committed and dedicated to the mission and have pledged to carry out this mission. I understand that my duties and responsibilities require me to fully participate in the activities of the board. I will commit to the following requirements.

**Ambassador**

I will stay informed about the organization and act as an ambassador in the community. I will share my enthusiasm for the good work of xyz with my friends, family and colleagues. I will actively promote xyzr and encourage and support its staff.

**Attendance**

I will attend at least X board meetings each year and the annual board retreat. I understand that if I am not able to attend a minimum number of board meetings I may be removed from the board.

AND/OR I understand that if I am absent without excuse from regularly scheduled board meetings more than \_\_ times in a year that I will be asked to resign from the board.

**Committee service**

I will serve on at least one committee. I will attend all regular committee meetings and actively participate in the proceedings.

**Volunteerism**

I understand that to fully understand the importance of the mission, spending time as a volunteer is important. I will commit to volunteering X hours per month at xyz.

**Commitment to Diversity**

Achieving diversity on a nonprofit board is a challenging — but do-able and essential — task. As an xyz board member, I recognize that diversity is essential to an organization’s success. I understand that establishing an inclusive organization starts with establishing a diverse and inclusive board and will strive to introduce individuals who are diverse in race, ethnicity, age, gender, socio-economic status, and politics to the organization for board membership.

**Fiscal Responsibility** I am fiscally responsible, with the other board members, for this organization. It is my duty to know what our budget is, to be active in planning that budget, and in planning and participating in the fundraising to meet that budget.

**Fundraising** I will work to raise money for xyz, in whatever ways are best suited for me. These may include individual solicitation, helping with special events, writing mail appeals and the like. There is no set amount of money that I must raise because I am making a good-faith agreement to do my best and bring in as much money as I can.

**Financial Contribution**

I will give what is for me a substantial financial donation. I may give this as a one-time donation each year, or I may pledge to give a certain amount several times during the year.

**Event participation**

I will attend X organization events and fundraisers and actively promote those events and fundraisers among my circle of friends, family, and colleagues.

I agree that in the event, for whatever reason, I can no longer fulfill my duties and responsibilities as a board member, I will immediately notify the board chair and resign from the board. I understand that if I am not an active board member, I may be removed from the board.

Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_