

Statement of Work (SOW)

Basic Maintenance of Existing Network Infrastructure

Indianapolis Marion County Public Library

470 # 220002732

The purpose of this Statement of Work (SOW) is to solicit proposals to establish a contract through fair and competitive negotiations for Basic Maintenance of Existing Network Infrastructure. The goods and services requested in these documents are part of the E-Rate filings for Funding Year 2022 for the Indianapolis Marion County Public Library (IMCPL). Further information can be found at the USAC Website <http://www.usac.org/si/>

- The vendor must provide their E-Rate **Service Provider Identification Number (SPIN)** number on proposal in order to be eligible for consideration.
- The vendor must agree to comply with rules and regulations of USAC. Vendors must be familiar with billing methods and timelines associated with USAC.
- Bids and awards related to this SOW are subject to receiving approval for funding through the E-Rate process. In the event projects are not funded, the Indianapolis Marion County Public Library reserves the right to modify the scope of the project or cancel the project.
- The winning vendor must complete the necessary FCC Form 471 templates required for each entity, i.e. Internal Connections, Basic Maintenance of Internal Connections and Managed Internal Broadband Services.

DUE DATE

Bids must be submitted to Shanika Heyward, Director of Innovation and Technology

Email: purchasingRFP@indyopl.org prior to 9:00am eastern time Tuesday, January 11, 2022.

IMCPL reserves the right to reject any or all bids.

QUESTIONS

Any questions concerning this Statement of Work (SOW) requirements must be directed to:

Peter Pauly, Manager of Systems and Network Infrastructure

E-mail: ppauly@indypl.org

All questions concerning this request must be submitted prior to 9:00 a.m. eastern, December 2nd, 2021.

Once all questions have been received, we will post all questions and their answers to EPC. It is the sole responsibility of the Service Provider to check for any additional information that may be issued.

SPECIFICATIONS

Listed below are part numbers and quantities for the equipment to be maintained.

	Service or Function	Quantity and/or Capacity	Service Type	Service Start Date
1	BMIC Switches	Basic Maintenance of 54+/- WS-C3850-48P-S Switches with redundant power supplies, equivalent to Cisco Basic Maintenance to 26+/- locations	8x5xNBD	7/1/2022
2	BMIC Core Switches	Basic Maintenance of 4 Cisco C9500-48Y4C switches, 8 Cisco C9500-24Y4C switches, all with redundant power supplies, equivalent to Cisco Basic Maintenance to two locations (Central and LSC).	24x7x4	3/12/2023
3	BMIC Edge Router and License	Basic Maintenance of 2+/- ASR1001X-2.5G-K9, and 2+/- SLASR1-AES licenses, equivalent to Cisco Basic Maintenance to two locations (Central and LSC).	8x5xNBD	7/1/2022
4	BMIC Wireless Controllers and License	Basic Maintenance of 2+/- AIR-CT-5508-50-K9, wireless LAN controllers and 2+/- L-LIC-CT5508-100A, equivalent to Cisco Basic Maintenance to two locations (Central and LSC).	8x5xNBD	7/1/2022
5	BMIC Firewall	Basic Maintenance of two Palo Alto Networks PA-5220 with redundant AC power supplies. We seek full support for the equipment and software and need a clear distinction drawn between eligible costs and ineligible costs in any submitted quotes. Equivalent to Palo Alto Networks Standard Maintenance at two locations (Central and LSC).	Standard	7/1/2022

PRICING

- Proposal MUST separate E-Rate eligible and E-Rate ineligible products/services by line item. **The vendor is responsible to clearly indicate all ineligible costs by line item for all services and equipment associated with this SOW.** We will consider two-year contracts with or without voluntary extensions; service end dates should coincide with the end of a funding year (June 30).
- The Library reserves the right to select a single or multiple vendors for these services to maximize the cost effectiveness for the Library. Service end date for line 2 above should be coterminous with the other listed equipment (June 30).

REFERENCES

The vendor must include a list of at least three (3) clients for whom the vendor has provided products and/or services that are the same or similar to those products and/or services requested in this SOW. Information provided should include the name, address, and telephone number of the client facility and the name, title, and phone/fax numbers of

a person who may be contacted for further information. In addition, a brief description of services rendered for the reference should be included.

EVALUATION CRITERIA

While cost will be the most heavily weighted factor, the evaluation will also focus on the substance of the details provided in response to the requirements herein including but not limited to technical details, contract terms, experience, references, and adherence to the response format provided.