

USING THE WEST PERRY BRANCH HOLD LOCKERS

Follow these steps to pick up your items 24/7 using the West Perry Branch hold lockers.

STEP 1. PLACE A HOLD FOR AN ITEM AT INDYPL.ORG

Select "West Perry Lockers" as your pickup location



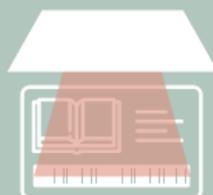
STEP 2. YOUR ITEM(S) ARE READY

You get an email or text message that your item(s) are ready for pickup at the West Perry lockers.



STEP 3. TOUCH THE SCREEN ON THE LOCKERS TO START

Scan your library card barcode under the red light or type in your number using the touch-screen.



STEP 4. SELECT YOUR ITEM(S) AND CHECK OUT

Select your items and choose "check out," and your locker door will pop open.



STEP 5. TAKE YOUR ITEM(S) AND REMEMBER TO CLOSE THE DOOR

If you choose to get a receipt, it prints out at the back, beneath the screen.

