

## NOTICE TO BIDDERS

Notice is hereby given that sealed Unified Construction Bids will be received:

By: The Indianapolis-Marion County Public Library Board  
For: The Wayne Branch Library Renovation Project  
At: The Library Services Center  
2450 North Meridian Street  
Indianapolis, IN 46208  
Until: October 8, 2019, 2:00 pm local time.  
Designer: R and B Architects

At the date, time, and location noted above, the received sealed Unified Construction Bids ("Bids") will be publicly opened and read aloud. Bids received after that time will be returned unopened. The Bidder shall be responsible for all general, mechanical, electrical, plumbing, site work, and miscellaneous construction activities. All Bids shall be in full accordance with the issued Drawings, Addenda, and Project Manuals ("Bidding Documents").

Copies of the Bidding Documents, in whole or specific sections, will be available for pick-up or delivery through the online Planroom operated by ReproGraphix at [www.reprographix.com](http://www.reprographix.com). Planroom registration is free. The charge for the documents will be listed on the online Planroom. Payment may be made by check, credit card, or cash. No deposits for drawings will be accepted. Make checks payable to ReproGraphix. All payments and costs of Bidding Documents are non-refundable. Repro Graphix is located at 427 North Illinois Street, Indianapolis, IN 46204, and can be contacted at (317) 637-3377.

Bidders shall ensure that they have obtained complete sets of Bidding Documents and shall assume the risk of any errors or omissions in Bids prepared by reliance on an incomplete set of Bidding Documents.

A Bid Security of five percent (5%) of the submitted Bid amount shall accompany each Bid in accordance with the Instructions to Bidders. Bid Security shall be a certified check or bid bond. All certified checks and bid bonds shall be made payable to the Indianapolis-Marion County Public Library. Bids may be held for a period not to exceed sixty (60) days before awarding contract. Bids shall be properly and completely executed on the Bid Form provided in the Bidding Documents.

The successful Bidder will be required to furnish Performance and Labor & Material Bonds for 100% of their contract amount before execution of contracts. Bonds shall be maintained in accordance with I.C. 36-1-12-12 and I.C. 36-1-12-14.

All prospective Bidders are strongly urged to attend the Pre-Bid Conference:  
Tuesday, September 17, 2019  
7:30 am, local time  
198 South Girls School Road  
Indianapolis, IN 46231

Following the Pre-Bid Conference, a Site Tour will be available for all attendees.

Selection of a Bidder is scheduled to occur at the regular Indianapolis-Marion County Public Library Board Meeting on October 28, 2019.

The Indianapolis-Marion County Public Library reserves the right to reject any or all bids and the right to waive any irregularities in bidding. The Indianapolis-Marion County Public Library shall award the contract to the lowest responsible and responsive bidder pursuant to I.C. 36-1-12-14 (b) (8).

By: M. Jacqueline Nytes, Chief Executive Officer